The User manual for link Head Office:-

1. Link Head Office license while applying for new license:-

Step o: Users can log on to this URL <u>https://foscos.fssai.gov.in</u> on the web browser and click on Apply for license /registration. Fill in all the details on the communication page, add the Head office license number if you have any, and click on add to link it.

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Step 1: Users can log in with their Head office license number and click on the side menu - "Head office license."

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Step 2: Click on proceed to see a pop-up, and select your license number from the dropdown. Now enter the password to link the license with the Head office license.

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Step 4: To check if the license got linked or not with the head office, click on the view button under the linked license column.

